



Texas Tech University

The Faculty Senate

May 6, 1983

TO: Members of the Faculty Senate

FROM: Virginia M. Sowell, President

SUBJECT: Agenda for meeting #51, May 11, 1983

The Faculty Senate will meet on Wednesday, May 11, 1983, at 3:30 p.m. in the Senate Room of the University Center. The agenda is as follows:

- I. Introduction of Senators-elect and other guests
- II. Consideration of the minutes of the April 13, 1983 meeting
- III. Report of the Committee on Committees - C. Reed Richardson
(nominees attached)
- IV. Discussion of Senate Concerns - Vice President John Darling
 - Tenure and Promotion Procedures
 - Faculty Emeritus Appointments
 - Faculty Insurance - Summer Payments
- V. Discussion of Computer Registration and SIS - Gene Medley & Lee Alley
- VI. Report of External Research Study Committee - L. Davis Clements
- VII. Discussion of Final Exam Procedures
 - "Dead Week" - Cliff Keho
 - Schedule for Reporting Grades - Joe Adamcik (motion attached)
- VIII. Report of the Faculty Senate Study Committees
 - Committee A - Cora McKown
 - Committee B - Evelyn Davis
 - Committee C - Benjamin H. Newcomb
 - Committee D - Clarke E. Cochran
 - Academic Affairs - Alice Denham
 - Budget Study Committee - Billy Freeman
- IX. Report of Western Regional COFGO meeting - Murray Coulter
- X. New Business
 - Motion concerning establishing procedures for electing new Grievance Panel members - Bubany (motion attached)
- XI. Other Business and Announcements

From the Academic Council Minutes - April 26, 1983

Announcements

1. Phil Beta Kappa has indicated it did not accept Tech's application for consideration for the next triennium. This society noted that some 76 applications for consideration had been received.
2. There was lengthy discussion of admission and retention policies. The Council recommended establishment of higher admission standards to begin with Fall, 1984 which would include, for beginning Freshmen: 4 units of English, 3 units of Mathematics, 2 units of Science, 2 1/2 units of Social Science, and 3 1/2 units of electives. It was noted that some exceptions may have to be made for those high school students who could not adjust their program in time to meet requirements for Fall, 1984.

The Council also recommended establishing increased SAT/ACT requirements for beginning freshmen. Recommended SAT scores for non-conditional admissions include for the highest quarter of the high school class rank - no minimum, second quarter - 900, third quarter - 1000 and fourth quarter - 1100. Students desiring admission who score below these levels may be admitted on condition.

After substantial discussion a document on scholastic probation and suspension for undergraduates was referred to the Administrative Council for review. Salient points in the document include: Conditionally admitted students would be on scholastic probation for the term admitted, excluding the initial summer terms of enrollment (conditional students are urged to enter in the summer prior to their first fall enrollment). In addition, a cumulative GPA below 2.0 places a student on probation; maintenance of semester 2.0 or above allows one to continue on probation (two summer terms count as one semester). For probationary students, semester and cumulative GPA's below 2.0 result in scholastic suspension. First suspensions would be for one semester and a subsequent suspension would be for at least two semesters.

Much of the discussion centered around whether graduation requirements should include a minimum cumulative 2.0 average for all courses attempted in the degree program in which the student seeks graduation, including repeated courses. Further consideration of the Administrative Council on this point was sought.

3. The announcement of Dr. Richard Ishler to become Dean of the College of Education effective September 1, 1983 was made by Dr. Darling.

From the Academic Council Minutes - April 12, 1983

1. Announcements

- a. Latest salary estimates from the Legislature are now down to 4.5% for the first and 5.7% for the second year of the biennium.
- b. Dr. Bill Conroy was introduced to the Academic Council as the successful candidate of the dean search in Arts and Sciences.

Other Business and Announcements continued.....

2. A packet of materials concerning academic standards for admission and retention was distributed. This material included statistics on the number of students admitted provisionally, a comparison of sample admission plans, the percent of freshmen that would be admitted conditionally, policy and procedures at other state universities, and a summary of freshmen grades showing the percentage with GPA under 2.00. This item will be placed on the next agenda and it is requested that everyone come to the meeting with an idea on whether or not the changes should be approved.
3. Dr. J. Knox Jones distributed and discussed a recent study concerning the recruitment of graduate students. This recruitment is basically done by individual academic programs with assistance, as requested, from the graduate school. A brochure for graduate education has been prepared and is available in quantity for distribution by academic units.
4. The colleges generally supported the concept of a requirement that university degree programs contain one or more hours of hands-on computing. The need to develop better understanding for such a requirement within some departments was cited, however, and deans are to proceed with this. Academic Affairs is willing to assist if requested.
5. Computer registration is proceeding on target. Deans are to remind faculty to encourage students to register. The August 1, 1983 deadline for payment of fees was discussed as a potential disincentive to registration, however, students in financial difficulty should be counseled to seek student loans if necessary to cover the fee payment. A wrap-up and review of the registration process will be scheduled for an agenda after the fall semester starts so that these and other procedural matters may be evaluated.
6. Council members are requested to have their staff and/or faculty review the student grievance policy; especially the paragraph concerning handicapped students. As a University, all colleges will need to insure that they are sensitive to the special needs of handicapped students and what services the University has to assist in those needs. At a later date, the office of Academic Affairs will provide more guidance on the special requirements needed by handicapped students in accordance with Department of Education directives under Section 504 of the Rehabilitation Act of 1973.

From the Administrative Council Minutes - April 19, 1983

1. The Legislature is planning to approve utility funds at the 80% level of our university request for FY '84. This will necessitate conservation consciousness by all the academic units. The Energy Usage and Conservation Committee will be asked to study and make recommendations concerning these problems.

Other Business and Announcements continued.....

2. Schedules for summer classes have been distributed to colleges and departments for advising purposes, but will not be distributed to students until after advance registration for fall which is now underway, due to the confusion of old/new numbering systems. Early registration is proceeding closely in line with projections and the total admitted freshmen are running approximately 15% ahead of this time last year. Open registration will start May 9 and will provide time to clean up the system with drops, adds and required schedule changes. Faculty who have been engaged in the advising process are to be complimented for the fine job they have done.

Other Business

1. Received letters from Vice President Darling concerning
 - a. emeritus status (attached)
 - b. registration procedures
 - c. tenure and promotion procedures

These letters responded to requests by Senate President as directed by the Senate.

2. Wrote letters notifying faculty members of results of election to various positions of responsibility.
3. Sent resolution concerning faculty and student representatives to the TTU Board of Regents to Chairman and Vice Chairman of TTU Board of Regents and Vice President Darling to convey to President Cavazos.
4. Wrote letters inviting new Senators to the May meeting and thanking retiring Senators.
5. Sent budget information from Vice President Ramsey's office to Budget Study Committee Chairman Freeman.
6. Notified Vice President Darling of results of elections.



Texas Tech University

Office of the Vice President for Academic Affairs

May 3, 1983

Dr. Virginia M. Sowell
President, Faculty Senate
College of Education
Campus

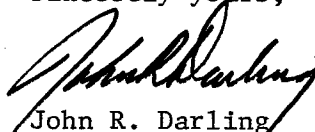
Dear Dr. Sowell:

As you know, the Faculty Senate has requested that the Board of Regents policy concerning Emeritus appointments at Texas Tech University be amended by "substituting the word 'shall' for the word 'may' in the second and third sentences" of the existing policy.

In practice, over the last 10 years at least, Emeritus appointments have been rather automatic for persons with 10 years or more of service at the associate professor level or above. In those cases in which there has been lesser amounts of service, but for which the individuals have been recommended for "distinguished service," the advice of the Faculty Senate has been sought.

President Cavazos has made a decision, with which I agree, to maintain the policy as it presently is. This will allow the Board of Regents to have the opportunity to review each individual in relationship to the assignment of Emeritus status, rather than making this an automatic designation based upon years of service. If you have any questions regarding this matter, please feel free to contact me.

Sincerely yours,


John R. Darling
Vice President

JRD/lrs

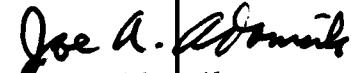
xc: President Lauro F. Cavazos

Agenda Item VII.

MOTION:

The Faculty Senate request that the President assure that the due date for grades not be earlier than that set in the official University Calendar and that date be set with consideration of the time required to grade examinations and calculate grades.

Sincerely yours,



Joe A. Adancik
Faculty Senate

Agenda Item X.

MOTION: A procedure for election of the Faculty Grievance Panel under the new Faculty Grievance Procedure shall proceed as follows:

1. Nominations will be solicited from each college including the School of Law for 2 members and an alternate.
2. From the top six nominees from each school, two regular members (one for a two-year term, and one for a one year term) and an alternate will be selected on the basis of majority votes.
3. Future elections will be conducted in the spring along with regular Faculty Senate elections. The initial elections will be held in September, 1983.
4. The presently constituted Grievance Panel will continue to serve until new members are elected.

RESULTS OF ELECTIONS - SPRING 1983

Representatives-Faculty Senate-terms ending May 1986

At-Large

Paul Dixon, College of Education
Marvin Dvoracek, College of Agriculture
Henry A. Wright, College of Agriculture

College of Arts & Sciences

John H. Burnett
James A. Goss
Murray Havens
Harley Oberhelman
Henry Shine
Monty Strauss
Ernest Sullivan
Briggs Twyman
John Wonder

College of Arts & Sciences - term ending May 1985

Edna S. Gott

College of Business Administration-terms ending May 1986

Lane Anderson
Robert Freeman

College of Education -term ending May 1986

William Sparkman

College of Engineering-term ending May 1986

Clarence E. Teske
C. V. G. Vallabhan

College of Home Economics-term ending May 1986

Samina Khan

Representatives on the Faculty Development Committee - terms ending May 1986

College of Arts & Sciences

John H. Burnett
Benjamin H. Newcomb
Ernest Sullivan

College of Engineering

Cliff Keho

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Representatives and alternates on the Faculty Grievance Panel-terms ending September 1985

College of Agriculture

Marvin Dvoracek - member
Bob Davis - alternate

College of Business Administration

Joe Yaney - member
Louise Luchsinger - alternate

College of Education

Julian Biggers - member
Myron Trang - alternate

College of Home Economics

Betty S. Wagner - member
Stanley Fowler - alternate

Representative on the Tenure and Privilege Committee - member elected at-large to
serve a 5 year term - ending May 1988

James E. Brink, College of Arts & Sciences